

Dec 9, 2023 | MINUTES

Meeting date | time Dec 9, 2023 | 1:06 pm CT | Meeting location *Scotlandville Library and via Zoom*

Meeting called by	Angela White @ 1:04 pm	Participants	Timothy Damon
Type of meeting	Regular Bi-Monthly Meeting /		Troi Davis
Presiding Officer	Angela White		Joyce Harrison
Secretary	LaTasha Walker		Sheila V Sims
Timekeeper	NA		LaTasha Walker
Prior Meeting Minutes Status	NA - Missed		Ann R. White
			Angela D White

AGENDA TOPICS

Time allotted | 5 minutes | **Agenda topic** Adoption of Agenda | **Presenter** Angela White

Discussion Meeting agenda was reviewed.

Agenda

<ul style="list-style-type: none">• Call to Order• Prayer• Agenda Approval• Meeting Minutes Approval – Oct & Nov 2023• Officer Reports• President’s Report• Treasurer’s Report	<ul style="list-style-type: none">• Holiday Celebration – Dec 16th• 2024 Budget / Dues Discussion• Announcements• Adjournment
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Conclusion Meeting agenda approved by majority voice and zoom vote.

Time allotted | 5 minutes | **Agenda topic** Meeting Minutes Approval | **Presenter** Angela White

Discussion Meeting minutes for Oct 2023 and Nov 2023 meetings were reviewed. No changes were requested on Oct 2023 minutes. Nov 2023 minutes were modified to correct the Holiday Party Date. Minutes were approved as read (Oct 2023) and were approved as modified (Nov 2023)

Conclusion Meeting minutes for Oct 2023 & Nov 2023 approved by majority voice and zoom vote.

Meeting minutes submitted by LaTasha Walker, Financial Secretary

Commissioners on SHNCPID (as of 12-9-23):

Name	Appointed By	Appointment Date
Troi Davis	SHPOA Board	09-2023
Dr. Tia Mills	SHPOA Board	11-2023
Sheila V Sims	SHPOA Board	09-2023
Patti Durio Hatch	EBR Tax Assessor Brian Wilson	11-2023
Audrey Hampton	State Rep Barbara Carpenter	07-2015
Eddie Veal	Councilwoman Chauna Banks	07-2015
Yvette Moody	State Senator Regina Barrow	12-2023

- **SHNCPID Board met on 11-20-23 at 6 pm at SU's John Cade Library to elect Officers and adopt resolutions needed to operate.**

Unresolved issues

- Former SHPOA-appointed Commissioners have scheduled to Board records and a meeting with the Patrol Administrators has been set.

Next SHNCPID Meeting will be held Dec 17th at Scotlandville Library at 3:30 pm.

Conclusion Thanks to all who worked to get the appointments made.

Discussion

October 2023 Financial Report

October Report				
Checking Account				
Cash on Hand	Beginning Balance			\$1,037.35
10/2/2023	Deposit			\$ 51.50
10/16/2023	Deposit			\$ 51.00
10/23/2023	Deposit			\$ 225.00
10/27/2023	Deposit			\$ 50.00
10/27/2023	Deposit			\$ 100.00
10/30/2023	Deposit			\$ 101.00
	Monthly Share Draft Fee		\$ (1.03)	
10/31/2023	Ending Balance			<u>\$1,614.82</u>
Savings Account				
	Beginning Balance			\$1,694.32
10/1/2023	Debits/Credits		0.00	
	Ending Balance			<u>\$1,694.32</u>
10/31/2023				<u>\$3,309.14</u>

November 2023 Financial Report

November Report				
Checking Account				
Cash on Hand	Beginning Balance			\$1,614.82
11/17/2023	Deposit		\$ -	\$100.00
	Monthly Share Draft Fee		\$ (7.63)	
	Ending Balance			<u>\$1,707.19</u>
11/30/2023				
Savings Account				
	Beginning Balance			\$1,694.32
11/1/2023	Debits/Credits		0.00	
	Ending Balance			<u>\$1,694.32</u>
11/30/2023				<u>\$3,401.51</u>

Time allotted | 5-10 minutes | **Agenda topic** Activity Committee Report | **Presenter** Angela White

Discussion 70th Anniversary - Holiday – Celebration Bowl Party.

Conclusion The 70th Anniversary + Holiday + Celebration Bowl Party will be held on Dec 16th 10:45 am at the SUMA Cultural & Heritage Center. Attire is casual, football or Christmas attire. Invitations will be distributed in neighborhood and posted at library. Proclamations to recognize our anniversary will be included. 2024 dues can be collected at the party.

Cost structure:

SHPOA members & family – FREE

SH Resident (but non-SHPOA member) Guest / Non SH residents will be charged \$10.

Cash bar with beer & wine will be sold at the party for \$5.

Time allotted | 20 minutes | **Agenda topic** Proposed 2024 Budget | **Presenter** Sheila V Sims

Discussion

Discussed SHPOA focus for 2024

SHPOA Focus

- Advocate on Resident Needs / Issues
- Maintain Viability of Neighborhood and Property Values
- Finalize CCRs
- Harding Blvd Rezoning
- Sense of Community
 - Welcome Committee
 - Affinity Group Activities
 - Neighborhood-wide Activities



Discussed proposed activities for 2024.

Focus to build a sense of neighborhood as well as your block. Activities have not been selected. Constant contact is included in the budget to provide the opportunity to text notices and email newsletters on activities to residents.

The Activities Committee will determine and plan activities to be held throughout the year.

Activity Ideas

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| <p>Neighborhood Wide</p> <ul style="list-style-type: none"> • Krewe of Oshun Parade Watch Party – Jan 20, 2024 • Holiday Décor Recognition • Quarterly Yard Awards • Tidy Up Litter Awards • “Movie Night • Family Game Night | <p>Affinity Group</p> <ul style="list-style-type: none"> • “ROCK the Block” Quarterly Cleanups • Walking Club • Cycling Club |
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Proposed 2024 budget includes sharing costs, as appropriate, with SHNCPID. Legal services are included for CCRs.

Membership goal was 65 and the goal was met. 2024 membership goal is 100.

Proposed membership increase is \$40. Dues go from \$2.08 p/month to \$3.33 per month.

Prelim 2024 Budget - Revenue

General Fund					
Starting Balances as Jan 1 2024	2024	2023			
Checking Account		\$2,759.46			
Savings Account		\$1,693.09			
Prelim Budget					
Revenue Projections	2024	Actual 2023	Budget 2023	Budget 2022	2022 Actuals
Membership Count	100	64	65	100	74
Dues	\$40	\$25.00	\$25.00	\$25.00	\$25.00
Events					
Krewe of Oshun Block Party	tbd				
Christmas Party	tbd				
Family Game Night	tbd				
Operational Revenue	\$4,000	\$1,600.00	\$1,625.00	\$2,500.00	\$1,850.00

Prelim 2024 Budget – Admin & Technology

Budget Items	Prelim Budget				
	2024	Actual 2023	Budget 2023	2022 budget	2022 Actuals
Administrative Items					
Fees on Checking Account	na	\$20.00	\$20.00		\$8.00
Legal Filings - LA Sec of State	\$15	\$15.00	\$15.00	\$15.00	
PO Box Rental	\$257	\$250.00	\$250.00	\$257.00	\$257.00
Memberships - FGBRA	\$55	\$55.00	\$55.00	\$75.00	\$75.00
Neighborhood Notice/Newsletter Distribution	\$60	tbd	tbd	\$200.00	\$0.00
Revised Governing Docs Printing & Mailing Materials	tbd	tbd	tbd	\$200.00	\$0.00
Revised Governing Docs Certified Mailing Postage (397 unique addresses * (\$3.75+{.58+.40}))	tbd	tbd	tbd	\$1,798.41	\$0.00
Photocopies (meetings)	\$0	\$25.00	\$25.00	\$300.00	\$0.00
Meeting Expenses					
Meeting Supplies	\$25	\$25.00	\$25.00		\$0.00
Meeting Refreshments (water/cookies)	\$100	\$120.00	\$120.00	\$200.00	\$0.00
Total Administrative	\$512.00	\$510.00	\$510.00	\$3,045.41	\$340.00
Technology					
Website Costs (annual)					
Hosting* (Hatchling Plan 3 year renewal date 5-28-25)	NA	NA	NA	\$250.20	\$250.20
Doman Registration (annual renewal date 5-13)	\$19.99	\$19.99	\$19.99	\$18.99	\$18.99
Domain Privacy Protection (annual renewal date 5-14)	\$14.95	\$14.95	\$14.95	\$14.95	\$14.95
Code Guard Basic Backup (annual renewal date 5-14)	\$47.95	\$47.95	\$47.95	\$32.95	\$47.85
SiteLock Essentials (annual renewal date 5-14)	\$83.88	\$83.88	\$83.88	\$71.88	\$83.88
WPForms (annual renewal date 12-4)	\$80.00	\$80.00	\$80.00	\$79.00	\$79.99
Total website costs	\$246.77	\$246.77	\$246.77	\$467.97	\$495.86
ZOOM Cloud File Storage Cost	\$120	\$73.15	\$73.15		
Zoom Meeting Account (renews 6-11-22)	\$157	\$156.57	\$156.57	\$149.90	\$117.42
Total Technology	\$523.77	\$476.49	\$476.49	\$617.87	\$613.28

Prelim 2024 Budget - Committees

Budget Items	Prelim Budget 2024	Actual 2023	Budget 2023	2022 budget	2022 Actuals
Committees					
Activities				\$200.00	
Blessings (small fruit basket from Southside Produce)	\$171	\$276.01	\$300.00	\$300.00	\$51.40
Family Game Night	\$nd	\$0.00			
Movie Night	\$nd				
Holiday Gathering	\$500	\$250.00	\$446.00	\$550.00	
Krime of Oshun Book Party & Games	\$648				
Southern Heights Walking Club	\$0				
Beautification**			\$100.00	\$100.00	\$0.00
Yard of Grace	\$40				
Holiday Decorations Recognition	\$0				
Tri/Lip/Liter Awards	\$40	\$40.00			
Rock the Block	\$75				
Budget & Finance**	\$0	\$50.00	\$50.00	\$100.00	\$0.00
Communications**					
Constant Contact (email & text communications)	\$204				
Robotics	\$991	\$999.00	\$999.00	\$1,000.00	\$999.99
Newsletter/Brochure/Photocopies					
Newsletters (2x per year)	\$25	\$0.00	\$0.00	\$300.00	\$113.92
Flyers	\$50				
SHPOA Brochures	\$50	\$150.00	\$150.00		
Community Relations (Krime of Oshun Special)	\$0	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Executive (Officers/Board)	\$0				
Infrastructure	\$0	\$50.00	\$50.00	\$100.00	
Membership**	\$300	\$50.00	\$50.00	\$300.00	
Police & Fire**	\$0	\$50.00	\$50.00	\$100.00	
Policy & Procedures**	\$0				
Attorney Fees	nd	\$2,000.00	\$2,000.00	\$2,000.00	
Zoning/Restriction	\$0	\$50.00	\$50.00	\$100.00	
Total Committees	\$3,301.48	\$4,967.01	\$5,305.00	\$5,750.00	\$2,155.31
Totals	\$4,337.25	\$5,953.58	\$6,291.49	\$9,413.28	\$3,108.59

Conclusion Motion made by Sheila Sims to adopt the proposed 2024 budget as presented with an additional budget line item for 10% contingency. Motion adopted by voice

Motion made by Ann White to increase membership dues to \$40 for Jan – Dec 2024 Seconded by LaTasha Walker. Motion adopted by voice vote.

Motion made by Joyce Harrison to conduct a membership drive to be conducted during the 1st quarter of the year. Seconded by Ann White. Motion adopted by voice vote.

Action Items

Person responsible Due Date

Add 10% contingency budget line item.

SHPOA Treasurer Jan 2024

Membership drive will be held in first quarter 2024

SHPOA President and Financial Secretary March 31, 2024

Time allotted | 5-10 minutes | **Agenda topic** Announcements | **Presenter** Angela White

SHPOA Holiday Party Dec 16, 2023 at 10:45 am at SUMA Cultural & Heritage Center

SHNCPID Meeting Dec 17, 2023 at 3:30 pm at Scotlandville Library

Time allotted | 2 minutes | **Agenda topic** Adjournment | **Presenter** Angela White

Conclusion Meeting adjourned at 2:06 pm.