

SHNCPID Commissioner Meeting

November 20, 2023

Meeting Minutes

- **Call to Order @ 6:10 pm by Angela D White, SHPOA President**

Commissioners: Present (4); Absent (1); Resigned (1); Vacant (1)

Troi Davis - present	Sheila V Sims - present
Audrey Hampton – not present	Eddie Veal – not present (resigned 11-20-23)
Patti Durio Hatch - present	Vacant Commissioner position
Dr. Tia Mills - present	

SH Residents Present: (6)

- **Approval of Agenda**

A motion was as follows:

Remove Records Transfer Resolution from agenda.

Made by: Sheila V Sims

Seconded by Troi Davis

Motion passed with unanimous consent

- **Meet the Commissioners**

Commissioners introduced themselves including their background, length of residence in Southern Heights, work experience, organizational and leadership experience

- **Officer Elections – President, Vice-President/Secretary, Treasurer**

- **Office of President**

Sheila V Sims nominated by Patti Durio Hatch; Nomination declined

Troi Davis nominated by Sheila V Sims; Nomination accepted

- **Office of Vice President**

Dr. Tia Mills nominated by Patti Durio Hatch; Nomination accepted

- **Office of Treasurer**

Sheila V Sims nominated by Patti Durio Hatch; Nomination accepted

Officers elected by acclamation:

Troi Davis, President

Dr. Tia Mills, Vice President

Sheila V Sims, Treasurer

NOTE: Once elections were completed, the Meeting Chair was relinquished from Angela D White to Troi Davis, newly elected SHNCPID President.

- **Resolutions**

- **Financial Transactions**

- **A motion was as follows:**

- Adopt resolution by Southern Heights Neighborhood Crime Prevention District to establish signatories of the Officers to serve as signatories on financial transactions.

- Made by Sheila V Sims

- Seconded by Patti Durio Hatch

- Discussion held with Residents / Commissioners

- Motion approved by unanimous vote**

- **A motion was as follows:**

- Records from previous SHNCPID Board, once received, should be reviewed and audited by CPA.

- Made by Sheila V Sims

- Seconded by Patti Durio Hatch

- Discussion held with Residents / Commissioners

- Motion approved by unanimous vote**

NOTE: Meeting chair was relinquished from Troi Davis to Tia Mills, newly elected SHNCPID Vice President to allow for resolution signing.

- **A motion was as follows:**

- Adopt resolution by Southern Heights Neighborhood Crime Prevention District establishing banking accounts for financial transactions at a financial institution and establishing signatories of the Officers to serve as signatories on financial transactions at said financial institution.

- Made by Troi Davis

- Seconded by Patti Durio Hatch

- Discussion held with Residents / Commissioners

- Motion approved by unanimous vote**

- **Patrol Authorizations**

A motion was as follows:

Adopt resolution by Southern Heights Neighborhood Crime Prevention District establishing Officers to serve as authorized contacts for the Patrol Administrator and Officers authorized to serve with patrol administration and oversight.

Made by Sheila V Sims

Seconded by Patti Durio Hatch

Discussion held with Residents / Commissioners

Motion approved by unanimous vote

- **Meeting Scheduling Authorization**

A motion was as follows:

Adopt resolution by Southern Heights Neighborhood Crime Prevention District establishing signatories for the Officers to serve as authorized contacts and signatures for the primary liaison for scheduling meetings and events at East Baton Rouge Parish Libraries.

Made by Troi Davis

Seconded by Sheila V Sims

Discussion held with Residents / Commissioners

Motion approved by unanimous vote

- **Communications – Mailing Address, Email Account, Website**

A motion was as follows:

Adopt resolution by Southern Heights Neighborhood Crime Prevention District establishing signatories for Officers and signatories for authorized contacts at the US Post Office for a USPS Postal Box.

Made by Patti Durio Hatch

Seconded by Troi Davis

Discussion held with Residents / Commissioners

Motion approved by unanimous vote

- **2023 / 2024 Meeting Calendar**

A motion was as follows:

Defer setting 2023 / 2024 Meeting Calendar until a later date to allow Commissioners to review their calendars

Made by Sheila V Sims

Seconded by Patti Durio Hatch

Discussion held with Residents / Commissioners

Motion approved by unanimous vote

Meeting adjourned at 7:15 pm