

August 19, 2023 | MINUTES

Meeting date | time August 19, 2023 | 1:06 pm CT | Meeting location Scotlandville Library and via Zoom

Meeting called by Angela White @ 1:06 pm
Type of meeting Regular Bi-Monthly Meeting /
Presiding Officer Angela White
Secretary Marquetta Cheeks
Timekeeper NA
Prior Meeting Minutes Status Approved

Participants Marquetta Cheeks
Betty Kiper
Rhea Kiper
Dorothy Davis
Karen Rowe
Angela Thomas
Eddie Veal
LaTasha Walker
Ann R. White
Angela D White

AGENDA TOPICS

Time allotted | 5-10 minutes | Agenda topic Adoption of Agenda | Presenter Angela White

Discussion Meeting agenda was reviewed. No modifications to the meeting agenda were raised. Meeting agenda was adopted without modification.

Agenda

<ul style="list-style-type: none">• Call to Order• Prayer• Adoption of Agenda• July 22 2023 Meeting Minutes Approval• Officer Reports• President's Report• Treasurer's Report• Parliamentarian's Report	<ul style="list-style-type: none">• Committee Reports<ul style="list-style-type: none">- Activities Report- Infrastructure Report• Budget Approval• Membership Review• Unfinished Business<ul style="list-style-type: none">- Proposed Covenants, Codes & Restrictions• New Business• Adjournment
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Conclusion Meeting agenda adopted.

Time allotted | 5 minutes | **Agenda topic** July 22nd Meeting Minutes Approval | **Presenter** Angela White

Discussion Meeting minutes were posted on the website for review. Their availability was communicated to residents via Robocall. No modifications to the July 22nd meeting minutes were raised. Meeting minutes are approved without modification

Conclusion July 22nd 2023 SHPOA Meeting Minutes approved as distributed.

Time allotted | 5-10 Minutes | **Agenda topic** President's Report | **Presenter** Angela White

Discussion

Topics discussed include:

- FutureBR upcoming Open House announced
- Traffic Calming Study will start on the week of Aug 20th
- Upcoming events
 - SU Homecoming Oct 14th
 - Homecoming Yard of Month (proposed)

Conclusion Report was for information only. Activity Committee will determine whether a Homecoming Yard of the Month will be awarded.

Time allotted | 5-10 minutes | **Agenda topic** Treasurer's Report | **Presenter** Angela White for Sheila V Sims

Discussion Q3 to date (July only) report of checking and savings accounts activity.

Conclusion The July financials (checking and saving account) were reviewed, approved for financial review.

Time allotted | 5-10 minutes | **Agenda topic** Parliamentarian Report | **Presenter** Ann White for Sheila V Sims

Discussion We have conducted our meetings using Robert's Rules of Order-ish. This report recommends ways to better utilize RROR and be more efficient and effective in meetings.

- Use motions to introduce topic for discussion, seconds only signal interest to discuss/deliberate.
- Persons who wish to speak can do so once recognized (raise hand/stand)
- Members should discuss w/civility and can speak twice on topic
- Motions (original) can be modified
- Modifications on motions are voted first then original motion is voted upon

Time allotted | 5 minutes | Agenda topic *Activities Committee Report* | Presenter *Tasha Jones*

Discussion

Tidy UP Phase I Campaign discussed and drawing held. Q2 Winner is Lynn Hubbard.

Conclusion NA

Time allotted | 5 minutes | Agenda topic *Infrastructure Committee Report* | Presenter *Angela White*

Discussion

No Report Submitted

Conclusion NA

Time allotted | 5 minutes | Agenda topic *Budget Approval* | Presenter *Tasha Jones & Angela White for Sheila V Sims*

Discussion

- Executive Committee recommended to adopt a revised 2023 Budget (below) was reviewed. Motion was made by Ann White and seconded by Dorothy Davis to adopt the revised 2023 Revised Budget.
- Executive Committee recommended to adopt a standing rule that the budget is prepared, presented and approved prior to the start of the fiscal year with the new FY budget being presented in November and approved in December.

General Fund					
Starting Balances as Jan 1 2023					
	2023				
Checking Account	\$2,759.46				
Savings Account	\$1,693.09				
Budget & Actual					
Revenue Projections	2023	Budget 2022	2022 Actuals	Budget 2021	2021 Actuals
Membership Count	160	100	74	100	35
Dues	\$4,000.00	\$2,500.00	\$1,850.00	\$2,500.00	\$875.00
Operational Revenue	\$4,000.00	\$2,500.00	\$1,850.00	\$2,500.00	\$875.00
Budget Items		2022 budget	2022 Actuals	2021 budget	2021 actual
Administrative Items					
Fees on Checking Account	\$20.00		\$8.00		
Legal Filings - LA Sec of State	\$15.00	\$15.00		\$15.00	\$30.00
PO Box Rental	\$250.00	\$257.00	\$257.00	\$227.00	\$227.00
PO Box Rental 2023 (see 2022)			\$232.00		
Memberships - FGBRA	\$55.00	\$75.00	\$75.00	\$55.00	\$55.00
Neighborhood Notice/Newsletter Distribution	tbd	\$200.00	\$0.00	\$200.00	\$40.00
Revised Governing Docs Printing & Mailing Materials	tbd	\$200.00	\$0.00	na	
Revised Governing Docs Certified Mailing Postage (397 unique addresses * (\$3.75+ (.58+.40)))	tbd	\$1,798.41	\$0.00	na	
Photocopies (meetings)	\$25.00	\$300.00	\$0.00	\$230.00	
Meeting Expenses					
Meeting Supplies	\$25.00		\$0.00		
Meeting Refreshments (water/cookies)	\$120.00	\$200.00	\$0.00	\$100.00	
Total Administrative	\$510.00	\$3,045.41	\$572.00	\$827.00	\$352.00
Technology					
Website Costs (annual)					
2021 web expense reimbursement	NA				\$177.27
Hosting* (Hatchling Plan 3 year renewal date 5-28-25)	NA	\$250.20	\$250.20		
Doman Registration (renewal date 5-13-23)	\$19.99	\$18.99	\$18.99	\$17.99	\$17.99
Domain Privacy Protection (renewal date 5-14-23)	\$14.95	\$14.95	\$14.95	\$14.95	\$14.95
Code Guard Basic Backup (renewal date 5-14-23)	\$47.95	\$32.95	\$47.85	\$32.95	\$32.95
SiteLock Essentials (renews 5-14-23)	\$83.88	\$71.88	\$83.88	\$71.88	\$71.88
WPForms (renewal due 12-4-23)	\$80.00	\$79.00	\$79.99		\$39.50
Total website costs	\$246.77	\$467.97	\$495.86	\$137.77	\$177.27
ZOOM Cloud File Storage Cost	\$73.15				
Zoom Meeting Account (renews 6-11-22)	\$156.57	\$149.90	\$117.42	\$160.00	\$117.42
Total Technology	\$476.49	\$617.87	\$613.28	\$297.77	\$294.69

Discussion History of existing SH CCRs were discussed and their relation to EBR laws. CCRs are viewed as rules adopted to establish neighborhood norms. The Proposed CCRs are available for review with a feedback form on SHPOABR.com. We will review and determine which items should be included in the document. After we have completed reviewing the entire document, all property owners will need have the opportunity to approve the entire document. If approved, it is adopted and filed with the Clerk of Court.

EBR laws were reviewed that were related to the Proposed CCRs under discussion. Focus was property maintenance and maintaining premises in relation to our Tidy UP! Campaign. Proposed CCRs discussed included:

- Lot Maintenance,
- Landscaping and
- Carports/Garages

Motion was made and approved to extend the adjournment of the Aug 19th meeting to Sept 23rd in order to complete meeting by focusing on deferred CCR decisions and continuing with additional proposed CCRs (as time allows).

Conclusion

CCRS APPROVED ON 8-19-23

Lot Maintenance

1. No rubbish, trash, garbage or other waste materials may be accumulated, dumped or maintained on any lot and the street adjacent to any lot of this subdivision. Lot owners shall keep their respective lots free of debris.
2. Lot owners are responsible for removing all debris from storm drains adjacent to their lots.
3. Lot owners shall keep their respective lots mowed, edged and raked to remove leaves & limbs from trees and be kept free of noxious weeds.
4. Lot owners shall remove noxious vegetation / vines from their respective lots including noxious vegetation / vines climbing up homes, utility poles and trees.
5. No listing
6. Lot owners shall trim trees, shrubs and bushes to enhance safety, reduce risk of fallen trees & limbs and maintain the upkeep and appearance of their property.
7. Lot owners shall remove damaged or dead trees and shrubs from their respective lot.
8. Lot owners are responsible for properly removing and disposing of grass clippings, leaves and other yard debris in a manner that minimizes yard debris washing into the storm drains and onto the adjacent owner's property.

Carports/Garages

1. Unenclosed garages, carports, and driveways visible from the street shall be maintained free of clutter, including trash, furniture, tools and other items to the extent that such causes an unsightly appearance that creates a potential hazard, is an enticement for theft by third parties, eliminates use for the parking of vehicles, or detracts from the adjacent properties and appearance of the neighborhood.
2. Garage doors must be kept closed when they are not kept neat and free of clutter.

CCRS DEFERRED ON 8-19-23

Lot Maintenance

1. Lot owners shall clean or power wash their curbs at least (3-4?) times per year.

Landscaping

1. Construction of all new residences and the repair or remodeling of existing residences in any manner so as to substantially destroy the existing front landscaping shall be accompanied by the installation of new landscaping visible from the side on which the lot fronts.
2. Landscaping shall be installed in new construction within ninety (90) days of occupancy of the residence. The front yard must be completely sodded.

Time allotted | 2 minutes | **Agenda topic** Adjournment | **Presenter** Angela White

Conclusion Meeting adjourned at 4 pm.